



**KenGen**

**KENYA ELECTRICITY GENERATING COMPANY PLC**

**KGN-BDD-004-2023**

**REQUEST FOR PROPOSALS (RFP) FOR CONSULTANCY SERVICES TO UNDERTAKE DETAILED DESIGN FOR ADMINISTRATION BUILDING (ONE STOP SHOP) AND SUPPORTING INFRASTRUCTURE FOR THE KENGEN GREEN ENERGY PARK IN OLKARIA, NAIVASHA. (OPEN INTERNATIONAL).**

**Date: 9<sup>th</sup> June 2023**

**CLARIFICATION No. I**

In accordance with the **Request for Proposals (RFP) for consultancy services to undertake detailed design for administration building (one stop shop) and supporting infrastructure for the KenGen Green Energy park in Olkaria, Naivasha**– Kenya, KenGen issues Clarification No. I as follows:

<b>NO.</b>	<b>CLARIFICATION SOUGHT</b>	<b>KENGEN'S RESPONSE</b>
1	We have noted that the RFP doesn't require the services of an Architect, yet it is required to design the administration building including the requirements of the One-Stop shop as per the Terms of Reference on Page 63.	The services of an Architect shall be required and shall form part of the evaluation criteria under section <b>22.2 C</b> of the tender document.  Refer <b>Addendum 2</b> .
2.	We have noted that the RFP hasn't requested for the services of a Quantity Surveyor yet according to Page 64, there is a requirement of producing bills of quantities and technical specifications for tendering for construction contractors.	The services of a Quantity Surveyor shall be required and will form part of the evaluation criteria under section <b>22.2 C</b> of the tender document. Refer <b>Addendum 2</b>
3.	Kindly confirm if Mechanical Engineers are required	The services of a Mechanical Engineer shall be required as per the Consultant's methodology <b>BUT</b> will <b>not</b> form part of the Evaluation criteria under section 22.2 of the tender document.
4	Kindly clarify as a new supplier there are two ways of registration for the Tender. (1) Open National (2) Open International	There is no need to register again. The bidder shall only provide documents requested under the mandatory and

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	If I already registered under Open National can I also Register under Open International to access the tenders under this section with same details used earlier.	technical requirements of the tender document.
5	We are interested in expressing our interest in regards to the above tender. We are yet to receive our details for supplier's portal.	For suppliers registering for the first time ensure the <b>"Public Procurement"</b> checkbox is ticked so that the login details are sent to suppliers automatically
6	Kindly confirm the scope of ICT and Security services expected to be undertaken	Please refer to sections 5.3.6 and 5.3.7 of the RFP Document
7	There is a requirement to advise of the relocation of services along the route of the security services. Will the successful consultant be provided with "as built" drawings for underground services for use in identification of the existing services?	The successful bidder shall be provided with As-built drawings of underground services.
8	The ToR Section 5.2 (viii) states one of the objectives as "To prepare support documents for the Employer to conduct ESIA for obtaining NEMA license". The ESIA scope is also not detailed like other components. Kindly quantify the ESIA support documents (deliverables) and guidance as to whether the consultant will deliver all tasks for the ESIA in line with the provisions of the Environmental Management and Coordination Act, 1999 (and the amendment Act of 2015), the Environmental (Impact Assessment and Audit) Regulations 2003 (and the amendment Regulations of 2016 and of April 2019).	
9	Based on the scope of works, input will also be required from Architect, Mechanical Engineer, Quantity Surveyor, etc. However, these personnel are not included in the Evaluation Criteria covered under ITC Clause 22.2. Please confirm if the qualifications and experience of these professionals will be considered in the technical evaluation process.	Refer to <b>Addendum 2</b>
10	Tender Securing Declaration form, Page 55 - Kindly confirm if a performance security will be required from the selected consultant	Yes, a performance security shall be required from the selected consultant.
11	Experience of key experts Technical Evaluation Criteria Page 31,32 and 33 - There is a requirement for the key experts to have practical post qualification experience. Please advise if this experience refers to post graduation	The practical experience shall be post qualification.

NO.	CLARIFICATION SOUGHT	KENGEN'S RESPONSE
	or post registration.	
12	<p>Evidence of experience:            Technical Evaluation Criteria – Section 2(B)Data Sheet, Clause 22.2 - page 30 Specific experience of the Firm and profile of the firm relevant to the assignment of infrastructure design. Evidence of the experience is required in form of a reference letter from Clients where these assignments were undertaken. The reference letters should be in the letter heads of the Client and should also state the contact information that could be used for a site visit of the project. The letters should be addressed to the General Manager - Supply Chain, KenGen or to whom it may concern as may be appropriate.</p> <p>FORM TECH 2: The Consultant shall substantiate their claimed experience by presenting copies of relevant documents such as the form of contract (not the whole contract), purchase order, service order, performance certificate, etc., which shall be included in the proposal as part of Form Tech 7 Mandatory Documentary Evidence.</p> <p>Kindly confirm the evidence that will be acceptable for evaluation purposes.</p>	<p>Copies of relevant documents such as the form of contract (not the whole contract), purchase order, service order, performance certificate shall be acceptable for evaluation purposes.</p>

**SUPPLIER ACKNOWLEDGEMENT OF CLARIFICATION No.1**

We, the undersigned hereby certify that the clarification is an integral part of the document and the alterations set out in the clarification have been incorporated in the tender document.

Signed.....

Tenderer.....

Date.....